

F O R W A R D P L A N

FOR THE PERIOD : 1 FEBRUARY 2021 TO 31 MAY 2021

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 FEBRUARY 2021 TO 31 MAY 2021**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Home to School Travel and Transport Policy (Statutory School Age)	Executive Board	25 February 2021
2	Youth Provision	Executive Board	25 February 2021
3	Budget 2021/22	Executive Board	25 February 2021
4	Budget 2021/22	Council	3 March 2021

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Children, Education & Social Care Portfolio

Home to School Travel and Transport Policy (Statutory School Age)	Executive Board 25 February 2021	To approve the Home to School Travel and Transport Policy (Statutory School Age) which has been revised to include some recommendations from the Local Government Ombudsman about strengthening information to parents/carers, and to allow parents and carers the right to appeal to the Independent Appeal Panel in person as well as submitting written documentation.	As there is no proposed change to the eligibility criteria for assistance with transport, consultation has been internal within key Council Departments involved in the assessment and implementation process of the Policy (Education, Transport Coordination, Legal and Democratic Services).	Any relevant background documentation will be attached as appendices to the Executive Board report as appropriate.	Martin West Martin.west@halton.gov.uk 0151 511 7386
Youth Provision	Executive Board 25 February 2021	To approve the revised youth service offer for Halton.	A consultation working group was established which included members of Halton Youth	Responses to the consultation can be inspected by contacting John Bucknall –	John Bucknall John.Bucknall@halton.gov.uk 0151 511 7262

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>Cabinet. The consultation was promoted through electronic newsletters/invitations/messages that invited young people, parent/carers and key partners to take part. The surveys were promoted on the Council web site, Twitter and Facebook and Halton Youth Cabinet promoted the consultation via their media platforms. Three survey were developed:</p> <ul style="list-style-type: none"> • A stakeholder survey for local organisations with an interest in youth service provision; • A survey for children and young people; • A survey to 	<p>Commissioning Officer Halton Borough Council.</p> <p>Any representations would need to be made in writing to Mil Vasic, Strategic Director, People by no later than 31st January 2021.</p>	

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			gather the views of parents and carers.		

Resources Portfolio

Budget 2021/22	Executive Board 25 February 2021	To seek approval for the Council's revenue budget, capital programme and council tax for 2021/22.	Chamber of Commerce		Ed.Dawson@halton.gov.uk 0151 511 7965
Budget 2021/22	Council 3 March 2021	To seek approval for the Council's revenue budget, capital programme and council tax for 2021/22.	Chamber of Commerce		Ed.Dawson@halton.gov.uk 0151 511 7965

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Education and Social Care Portfolio Holder – Councillor T McInerney

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor S Hill